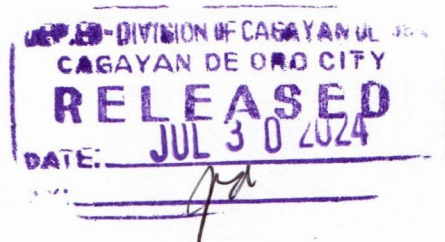




Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



July 30, 2024

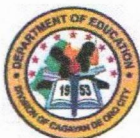
DIVISION MEMORANDUM

No. 594 s. 2024

**DIVISION ONLINE ORIENTATION ON THE CONDUCT OF DATA COLLECTION
FOR THE RESEARCH ON THE ENROLLMENT DECLINE OBSERVED IN SY
2023-2024**

TO: Public Schools District Supervisors
Division Research Coordinator
Division Planning Officer
Public Secondary School Heads
This Division

1. As per issuance OUA-OUT-071524-P4-1 of Central Office Memorandum and to further evidence-based decision-making within the Department of Education, the Planning Service-Policy Research and Development Division (PS-PRDD) of the Central Office is undertaking a study on the observed enrollment decline in SY 2023-2024.
2. It was found that the grade levels Kinder, 8, 9, 10, and 12 had the most significant enrollment changes between S.Y. 2022-2023 and S.Y. 2023-2024. Consequently, the regions that experienced the lowest enrollment turnout include Regions 8, 9, 10, 12, BARMM, and CARAGA.
3. To understand the factors related to low enrollment, a survey questionnaire will be deployed to out-of-school children and youth (OSCY) from the specified regions. In this regard, the PS-PRDD is requesting the assistance of the Research Coordinators of the Policy, Planning and Research Division (PPRD), SEPS for Planning and Research, Public Schools District Supervisors, and School Heads of the concerned Regional Offices (ROs), Schools Division Offices (SDOs) and schools, respectively.
4. In line with this issuance and to further discuss the details of these undertaking to the field, an online orientation will be held on August 5, 2024, Monday, at 2:00 pm via Google Meet platform and is accessible through this link <https://meet.google.com/acf-xszd-cbj> or scan the QR code below:



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education

REGION X

DIVISION OF CAGAYAN DE ORO CITY

5. Additionally, school heads must access this repository link <https://tinyurl.com/3d77np73> from the regional office and submit necessary information of identified learners who completed either grade 7, 8, 9, or 11 in Sy 2022 – 2023 but did not enroll last Sy 2023 – 2024. As well as learners that did not enroll last Sy 2023 – 2024 but are currently enrolled this year (balik – aral). This must be accomplished from July 31 – August 2, 2024, prior to the scheduled division online orientation.
6. For clarification and information, please contact Beverly Anne Nicolasora, Division Research Coordinator via beverlyanne.nicolasora@deped.gov.ph.
7. This Office directs the immediate and wide dissemination of this Memorandum.
8. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, and sexual orientation, disability, religion, and ethnicity.
9. For information and strict compliance.

ROY ANGELO E. GAZO

Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

CURRICULUM RESEARCH

BASE_N/DM- division online orientation on the conduct of data collection for the research on the enrollment decline observed in sy 2023-2024

July 30, 2024



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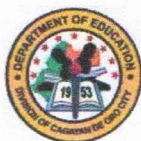


Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Attachment No. 1 to Division Memorandum No. _____, s. 2024

Indicative Schedule of Activities

Activities	Target Date	In-charge
Encoding of Data in the RO Link	July 31-August 2, 2024	Schools
Division Orientation	August 5, 2024	SDO
Distribution of Translated Materials	August 5-6, 2024	CO
Administration of the Translated Survey Questionnaire	August 7-9, 2024	Schools
Scanning and Encoding of the Responses	August 12-13, 2024	Schools
Last Day of Submission of Survey Questionnaire	August 14, 2024	Schools



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

OUA-OUT-071524-P4-1

MEMORANDUM

TO : **Regional Directors** (Region 8, 9, 10, 12, BARMM, CARAGA)

EVELYN R. FETALVERO, Region 8
DR. RUTH L. FUENTES, Region 9
DR. ARTURO B. BAYOCOT, Region 10
CARLITO D. ROCAFORT, Region 12
MARIA INES C. ASUNCION, CARAGA

ATTN : **Schools Division Superintendents of Regions VIII, IX, X, XII and CARAGA**

FROM : **NOLASCO A. MEMPIN**
Undersecretary for Administration

SUBJECT : **Data Collection for the research on the Enrollment Decline Observed in Sy 2023-2024**

DATE/TIME : 15 July 2024

In support of the evidence-based decision-making in the Department of Education, the Planning Service-Policy Research and Development Division (PS-PRDD) is currently conducting research on the **Enrollment Decline Observed in SY 2023-2024**.

It was found that the grade levels Kinder, 8, 9, 10, and 12 had the most significant enrollment changes between S.Y. 2022-2023 and S.Y. 2023-2024. Consequently, the regions that experienced the lowest enrollment turnout include Regions 8, 9, 10, 12, BARMM, and CARAGA.

To understand the factors related to low enrollment, a survey questionnaire will be deployed to out-of-school children and youth (OSCY) from the specified regions. In this regard, the PS-PRDD is requesting the assistance of the Research Coordinators of the Policy, Planning and Research Division (PPRD), SEPS for Planning and Research and School Heads of the concerned Regional Offices (ROs), Schools Division Offices (SDOs) and schools, respectively. Details of the assistance are as follows:

For the ROs through the Research Coordinators:

- a. Ensure the progress of mapping respondents and administering the survey questionnaire with the technical assistance requested from the SDOs; and



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Room A-205, 2nd Floor Alonzo Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telefax No.: (02) 8687-2744; Email: ps.od@depded.gov.ph

- b. Provide technical support and guidance to SDOs on collecting, managing, and submitting the required data to PS-PRDD

For the SDOs through the SEPS for Planning and Research:

- a. Translate survey questionnaires and assent letters into a widely used local dialect to be utilized in the data-gathering process (*See Annex 1 for Reference Materials*);
- b. Coordinate with all public schools within their jurisdiction to provide the target number of respondents (*see Annex 2 for the details*); and
- c. Disseminate the data gathering guide and translated survey questionnaires to the schools for administration.

For the School Heads:

- a. Identify OSCY for the school year 2023-2024 who completed grades 7, 8, 9, and 11 in SY2022-2023; and
- b. Administer the consent forms and the translated survey questionnaires to two (2) identified OSCY in line with the data gathering guide.

To discuss the details of the research and the data gathering process, the PS-PRDD requests the participation of the Research Coordinators and SEPS for Planning and Research of the concerned ROs and SDOs to the online orientation on **24 July 2024, 9 AM onwards**. Target participants shall confirm their attendance through this link: <https://forms.office.com/r/9YuJ9wTT6d> on or before **July 23, 2024**. For concerns and clarifications regarding this matter, please contact the PS-PRDD through the email address ps.prd@deped.gov.ph and/or telephone number: (02) 8633-7257.

For your reference and consideration. Thank you.

Annex 1. Link to the Assent Forms and Survey Questionnaires

Files	Link	QR Code
- Assent Forms - Survey Questionnaire (English Version) - Translation Tool	https://tinyurl.com/SDOFiles	

Annex 2. Sampling Disaggregated by Region, Division, and Schools

Region	Divisions	Sample per Division	Number of schools offering JHS and/or SHS per division	Target Sample per School
Region VIII	Baybay City	34	17	2
	Biliran	46	23	
	Borongan City	16	8	
	Calbayog City	84	42	
	Catbalogan City	18	9	
	Eastern Samar	122	61	
	Leyte	340	170	
	Maasin City	42	21	
	Northern Samar	184	92	
	Ormoc City	56	28	
	Samar (Western Samar)	204	102	
	Southern Leyte	106	70	
	Tacloban City	36	42	
Total Sample:		1288		

Region	Divisions	Sample per Division	Number of schools offering JHS and/or SHS per division	Target Sample per School
Region IX	Dapitan City	34	17	2
	Dipolog City	34	17	
	Isabela City	30	15	
	Pagadian City	62	31	
	Zamboanga City	98	49	
	Zamboanga del Norte	294	147	
	Zamboanga del Sur	298	149	
	Zamboanga Sibugay	174	87	
	Total Sample:	1024		

Region	Divisions	Sample per Division	Number of schools offering JHS and/or SHS per division	Target Sample per School
Region X	Bukidnon	123	246	2
	Cagayan de Oro City	50	100	
	Camiguin	16	32	
	El Salvador	9	18	
	Gingoog City	33	66	
	Iligan City	33	66	
	Lanao del Norte	85	170	
	Malaybalay City	30	60	
	Misamis Occidental	62	124	
	Misamis Oriental	126	252	
	Oroquieta City	15	30	
	Ozamis City	24	48	
	Tangub City	16	32	
	Valencia City	33	66	
Total Sample:		1310		

Region	Divisions	Sample per Division	Number of schools offering JHS and/or SHS per division	Target Sample per School
Region XII	General Santos City	58	29	2
	Kidapawan City	54	27	
	Koronadal City	20	10	
	North Cotabato	416	208	
	Sarangani	272	136	
	South Cotabato	266	133	
	Sultan Kudarat	208	104	
	Tacurong City	16	8	
Total Sample:		1310		

Region	Divisions	Sample per Division	Number of schools offering JHS and/or SHS per division	Target Sample per School
CARAGA	Agusan del Norte	94	47	2
	Agusan del Sur	226	113	
	Bayugan City	26	13	
	Bislig City	40	20	
	Butuan City	98	49	
	Cabadbaran City	28	14	
	Dinagat Island	70	35	
	Siargao	50	25	
	Surigao City	44	22	
	Surigao del Norte	80	40	
	Surigao del Sur	224	112	
	Tandag City	16	8	
Total Sample:		996		

Region	Divisions	Sample per Division	Number of schools offering JHS and/or SHS per division	Target Sample per School
CARAGA	Agusan del Norte	94	47	2
	Agusan del Sur	226	113	
	Bayugan City	26	13	
	Bislig City	40	20	
	Butuan City	98	49	
	Cabadbaran City	28	14	
	Dinagat Island	70	35	
	Siargao	50	25	
	Surigao City	44	22	
	Surigao del Norte	80	40	
	Surigao del Sur	224	112	
	Tandag City	16	8	
	Total Sample:		996	